



DOVE ASSOCIATES

HORTICULTURAL CONSULTANTS

Weggs Farm

Common Road

Dickleburgh, DISS

Norfolk IP21 4PJ

Tel: (+44) 01379 741200

Fax: (+44) 01379 741800

Email: info@dovebugs.co.uk

www.dovebugs.co.uk

To whom it may concern

2nd May 2019

Dear Sirs

Re: Stewarts Nurseries Glasshouse Ground Source Heat
Pump Tender Invitation

D Stewart and Son Ltd is issuing an invitation to tender for the supply and installation of a new Ground Source Heat pump at their Broomhill site in Dorset. Details of the tender can be found below, and a design specification is attached.

Tenders must be submitted by email no later than the 3rd of May 2019 to projects@stewarts.co.uk.

All tender applications must include the following information –

- Your experience with *construction and installing ground source Heat pumps with earth loops.
- Examples of similar projects you have worked on. This should include contact details and agreement that we can discuss the system installed.
- A short (approx. 100 words) argument for your suitability of the project.
- Details of the proposed *installation*, including specific detail of the heating capabilities, Heat pump system, Storage Tank and ground loop design.
- Highlighting of any departure from the design spec, with a justification.
- The overall price.
- A payment schedule, to include a minimum of a 5% retention until after the construction and until the install is completed to client requirements.
- Proposed timescales, including confirmation that *construction/install of the Heat pump system complete by March 2020.

The price needs to include the system design, delivery and off-loading, installation and labour of all components, Health and Safety and compliance, insurance, certification and handover. It should exclude the ground preparation works. If you have any technical queries relating to the project design please email john@dovebugs.co.uk.

The selection of the successful contractor will be based on an objective assessment of the received quotes with a 30% weight given to cost, 40% to quality/experience and 30% to confidence/delivery.

If you have any queries relating to the tender application, the design or a site visit, please email projects@Stewarts.co.uk.

Yours faithfully

D J Adlam