







 2019

Dear Sirs,

**Install of 4  kW-class woodchip district heating scheme.**

Employ My Ability (EMA) Ltd is issuing an invitation to tender for the install of a 4  kW-class woodchip district heat scheme around Employ My Ability's Thorngrove Garden Centre. Details of the tender can be found below, and a design specification is attached 

Tenders must be submitted by email no later than the 3  J  2019 to [office@employmyability.org.uk](mailto:office@employmyability.org.uk)

All tender applications must include the following information –

- Your experience with installing woodchip heat schemes.
- Examples of similar projects you have worked on. This should include contact details and agreement that we can discuss the system installed.
- A short (approx:100 words) argument for your suitability of the project.
- Details of the installation, including the makes and models of major components.
- Highlighting of any departure from the design spec, with a justification.
- The overall price.
- A payment schedule, to include a minimum of a 20% retention until after the system is commissioned.
- A separately-stated price for supply and install of the biomass boiler itself (not the fuel store, thermal store, controls, district heat pipes, etc)

The price needs to include the system design, delivery and off-loading, installation and labour of all components, trenching and other civil works, Health and Safety and CDM compliance, commissioning, inhibitor install, RH application, certification and handover.

The selection of the successful contractor will be based on an objective assessment of the received quotes with a 60% weight given to cost, 20% to delivery and 20% to quality and experience.

If you have any queries relating to the tender application or design, please contact Derek Moss at [derek.moss@dorset.gov.uk](mailto:derek.moss@dorset.gov.uk). If a site visit is required, please email me at [steve@employmyability.org.uk](mailto:steve@employmyability.org.uk)

Your faithfully

Steve White  
For and on the behalf of  
Employ My Ability (EMA) Ltd

Follow us on Facebook and Instagram

